

# CELTA Self-evaluation

There are spaces for you to add to each category if you feel the need.

	Always	Usually	Off and on	Not usually	Never	Action? ✓✗
<b>Planning and preparation</b>						
Did you choose suitable material?						
Was your planned timing accurate?						
Was the lesson structure coherent and appropriate?						
<b>Presenting language and skills</b>						
Were you clear?						
Did you do the analysis before the lesson?						
Did you explain clearly and accurately?						
Did you focus on pronunciation adequately?						
<b>Providing practice</b>						
Was there enough of it?						
Did it work?						
Did the learners get to use language relevant to them?						
Was the level of challenge right?						
How are your drilling skills?						
<b>Classroom management</b>						
Were your instructions clear?						
Did you organise the room appropriately?						
Did you group learners well and re-group them unfussily?						

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<b>Handling error</b>						
Did you intervene at the right times?						
Did you explain why something was wrong?						
Did you give the learners the opportunity to correct themselves and each other?						
<b>Language skills</b>						
Did you teach skills as well as practising them?						
Do you understand the nature of skills work in all 4 areas?						
Can you list three subskills in each of the four areas?						
<b>Language systems knowledge</b>						
Do you have a firm enough grasp of the grammar of English?						
Can you explain grammatical points clearly and simply?						
Can you define words unambiguously?						
Can you transcribe phonemically?						
Do you understand discourse?						

Priorities:

- 1.
- 2.
- 3.
- 4.

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Optional section						
How good are you at the following roles?	Never done it	Excellent	Good	Fair	Poor	Awful
Assessor: judging level, progress and achievement						
Counsellor: helping learners to learn better						
Diagnostician: identifying strengths and weaknesses						
Manager: making things run smoothly and efficiently						
Facilitator: making things easier						
Knower: about language, skills and texts						
Language resource: meaning and grammar						
Monitor: watching and intervening appropriately						
Narrator: telling a story						
Relationship builder: helping people to get on together						
Planner: meetings needs and wants at the right level						
Methodologist: selecting appropriate approaches						
Materials designer: adapting and creating resources						
Reflector: thinking about / judging your own teaching						

Things to do to improve:

- 1.
- 2.
- 3.
- 4.